



Volunteer Registration Form

Name: _____ Date: _____
 Address: _____ Home phone: _____
 _____ Work phone : _____
 City: _____ Cell : _____
 Postal Code _____ Email: _____
 Date of Birth*: _____
 *optional

Are you a: Canadian Citizen Permanent Resident Visitor International Student

Are you a member of the Cowichan Intercultural Society? Yes No

Why would you like to volunteer with us?

How did you learn about the Cowichan Intercultural Society? _____

Please check the times you would prefer to volunteer:

Weekdays

Mornings Afternoons Evenings

Weekends

Mornings Afternoons

How many hours per week? _____

Please check areas of skill or interest:

English Language Tutoring Reception/Admin. Promotion/Writing Host Family/Mentor
 Fundraising Special Events Counselling Phoning
 Youth/children programs Committee(s) Musician/Performance Presentations
 Refugee Support

Other _____

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Languages you speak: _____

Occupation:

Do you have any other relevant skills, experience or interests?

Do you consent to receiving phone calls from the Cowichan Intercultural Society? Yes No

Do you consent to receiving mail from the Cowichan Intercultural Society?* Yes No

Would you like to join our email list? Yes No

*By joining the list, you are agreeing to receive updates about events, programs/services, fundraising, & other announcements.

Thank you for offering to volunteer for the Cowichan Intercultural Society. We greatly appreciate your time, commitment and energy.

Our mission is to facilitate mutual respect, trust, support, and education in the culturally diverse Cowichan Region. Our vision is that we will be leaders in building inclusive and welcoming communities, where every person feels valued and has a sense of belonging. The Cowichan Intercultural Society, as a charitable not for profit society that has been helping newcomers to Canada and our community since 1981.

The Cowichan Intercultural Society asks that all volunteers agree to the following:

1. Represent the Cowichan Intercultural Society in a polite and professional manner.
2. Adhere to the privacy act. This means that we do not reveal personal information of people connected to the Cowichan Intercultural Society. We require that all information be kept confidential.
3. Provide a criminal record check. These are free for volunteers (official request letter provided).

Welcome!

Jennifer Yee Fairweather
Volunteer Coordinator

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Volunteer Program Policy:

Your Personal Information:

Safeguarding the personal information of volunteers is a fundamental concern of the Cowichan Intercultural Society (CIS). We respect your privacy and the confidentiality of your personal information. CIS is committed to meeting or exceeding the privacy standards established by British Columbia’s Personal Information Protection Act (PIPA) and other applicable legislation.

Your personal information will only be used to establish and manage an effective volunteer program and professional relationship between CIS and you. The original paper copy is kept in a locked filing cabinet and a digital copy is kept in a password protected database. We will never share your information without your consent. Under no circumstances do we sell participant or personal information to others. We release your personal information to parties outside of CIS only under the following circumstances:

(a) When you give consent;

(b) When required by law - in certain circumstances, the law may require or permit CIS to disclose your personal information without your knowledge or specific consent. For example, such information may be disclosed if required to comply with a subpoena, warrant, court order or if requested by a government institution, which has the lawful authority to obtain the information.

Initial: _____

Our Clients’ Confidentiality:

We protect our clients’ personal information, just as we protect yours. As a volunteer of the Cowichan Intercultural Society, we expect that you will exhibit the highest standard of confidentiality when it comes to our clients. Thank you.

Initial: _____

Photo Release:

The Cowichan Intercultural Society often takes photos of individuals involved in the various activities, events and programs that we host.

“I hereby grant permission for images of myself and/or my child captured during regular and special activities through video, photo and digital camera to be used for the purpose of Cowichan Intercultural Society promotional material, news media releases, reporting activities to program sponsors, grants and proposals. I waive rights to compensation or ownership hereto.”

Initial: _____

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Your Safety:

Do you have any medical concerns or allergies that we should be aware of?

Emergency Contact Name: _____

Relationship to you: _____

Primary phone number: _____

Secondary phone number: _____

Initial: _____

Release of Liability:

"I recognize and acknowledge that there are inherent risks and hazards involved in participating in activities organized by Cowichan Intercultural Society. I am fully aware of the nature of these risks such as the risk of injury during these events. I agree to accept all such risks and hazards and I further agree to bear all costs of medical attention rendered to the participant, or for the benefit of the participant, arising from activities. I (and my child, myself, my heirs, executors, administrators and assigns) release and forever discharge Cowichan Intercultural Society from any and all claims, actions, costs, expenses and demands for any damage, loss death or injury arising out of or in connection with participation in the activities that are part of CIS events."

Initial: _____

I have read this document and hereby accept its terms:

Name of Volunteer (Please Print): _____

Signature of Volunteer OR signature of parent/guardian (if volunteer under 18 years of age):

Date Signed: _____

Day/month/year

Witness: _____

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